

## UAMS lab Coat Order Form

**Step 1:** Select the lab coat you wish to order by either finding it on-line at

<http://griffeysuniforms.com/> (do not place order via website) or by visiting

Griffey's Uniforms at 8609 W. Markham St store hours: M-F 9 am – 5:30pm Sat. 9 am – 4 pm

Phone # 225-6007 fax # 225-5664 Contact: Laura Joseph      laura@griffeysuniforms.com

**Step 2:** fill out the following information

Manufacturer                      Style #: \_\_\_\_\_ Fabric Choice:                      Size: \_\_\_\_\_ Quantity: \_\_\_\_

Landau

White Swan Meta    Style #: \_\_\_\_\_                      Size: \_\_\_\_\_ Quantity: \_\_\_\_

Monogram Information: Red or Black lettering for Lines 2 and 3.

Line 1(required): UAMS

Line 2 (optional): \_\_\_\_\_

Line 3(optional): \_\_\_\_\_

Delivery Method: Allow 3 weeks for delivery

UAMS distribution: Building \_\_\_\_\_ Room number \_\_\_\_\_

Store Pick Up

Department Contact Information:

Name: \_\_\_\_\_ Email address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Step 3:** Email or fax this form to Griffey's to receive a quote.

**Step 4:** attach the quote to your purchase requisition. (Griffey's SAP vendor # is 14624)

The usage of the UAMS logo is monitored by the UAMS Office of Communications & Marketing. The above guidelines have been approved by the UAMS branding standards. If you have questions, concerns, or needs beyond the above order form, please contact the Office of Communications & Marketing at 501-686-7851 or by emailing acmcdaniel@uams.edu

